

For Further Information:
Call (806) 378-9472
TDD# (806) 378-4229
Email address:
ehealth@amarillo.gov



Receipt Number	_____
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Amarillo Bi-City-County Health District

Application for a Permit to Operate a Temporary Food Establishment

Name of Celebration _____		
Site: location and address _____		
Name of Organization _____		
sponsoring celebration (if applicable) _____		
Name of contact with sponsoring organization (if applicable) _____		Contact Number _____
Name of person/business requesting permit _____		Contact Number _____
Mailing Address _____		Contact Number _____
City _____	State _____	Zip Code _____
Email address (Required) _____		
Revised rules will be emailed to this address _____		

FOOD

Describe or list all the foods you will serve: **ONLY THE FOODS AND BEVERAGES LISTED WILL BE AUTHORIZED**

Will any foods be prepared at home? Yes _____ No _____ N/A _____

Do all smokers, cookers and roasters have lids? Yes _____ No _____ N/A _____

Are all foods prepared in the booth? Yes _____ No _____ N/A _____

If no, where will food be prepared?

And When?

Where will you obtain all food products that will be served in your booth?

Where will you buy ice?

Is there a hand sink in the booth for hand washing? If no, then a portable hand washing station must be used, ex. Cooler with spigot filled with warm water, 5 gallon bucket for gray water, soap and paper towels. ****No Basins****

EQUIPMENT

What equipment will be inside the booth to keep cold foods at 41°F or below?

What equipment will be inside the booth to keep hot foods at 135° or above?

What equipment will be inside the booth to rapidly heat or cook foods

If you fry foods or use grease, how will the grease be disposed of and where? _____

Do you have hot and cold running water under pressure available in the booth? Yes___ No___ N/A___

How will you wash utensils if they become dirty or contaminated? _____

Will you have a thermometer available for checking cooking temperatures? Yes___ No___ N/A___

Do you have bleach available for sanitizing utensils and counters? Yes___ No___ N/A___

BOOTH CONSTRUCTION

Floors (No grass or dirt) (Circle one) Concrete Asphalt Wood Other_____

Walls/Ceilings (Required) (Circle One) Wood Canvas Metal Other_____

Are all windows, doors and counter openings screened? Required June1st- Sept. 1st. Yes___ No___ N/A___

Date and time of event Month and date_____ Hours open_____

**IF THE APPLICATION IS NOT RECEIVED IN OUR OFFICE 2 WORKING DAYS PRIOR TO THE EVENT
THE BOOTH CANNOT OPERATE**

Due to the limited food protection capability of temporary food establishments, most booths must be restricted to foods that require only simple preparation. If you provide foods that require extensive preparation, the booth must be fully self-contained with sinks, hot and cold running water, under pressure, and wastewater storage with proper disposal and **NO FOODS MAY BE PREPARED AT HOME.** You must call and make an appointment for an inspection during food preparation if any foods are prepared any place other than the function site and at the time of the celebration. **Applicant understands that if a permit is issued, then all provisions of the City ordinances and state laws must be complied with whether herein specified or not.**

**IF YOU ARE NOT READY TO OPERATE WITHIN ONE HOUR OF THE ARRIVAL TIME OF THE
SANITARIAN AND READY FOR AN INSPECTION, YOU WILL NOT BE ALLOWED TO OPERATE**

Applicant's signature_____ Daytime phone number_____

If you do not have adequate hand wash facilities you will not operate.

Permits are issued only after application review and inspection of booth facilities.

Permit fees	Drinks only	\$ 10.00 per day, per booth
	Prepackaged foods*	\$ 10.00 per day, per booth
	All other foods	\$ 20.00 per day, per booth
* Prepackaged Food: Any food that is bottled, canned, bagged, securely wrapped at the point of manufacture ,NON-TCS and served to the customer in the same unopened package		
* Advanced Preparation: If you are cooking or preparing food items prior to your event, an additional permit will be required for the proposed location. If advanced preparation is being conducted in a licensed food establishment, then the additional permit fee may be waived.		

MAIL APPLICATION AND PERMIT FEE TO
Environmental Health Department
 808 S. Buchanan
 PO Box 1971
 Amarillo, TX 79105-1971